

## Organizational Multi-Candidate Discount Policy Certified Patient Experience Professional (CPXP) Examination

Organizations who wish to register five or more candidates for the same CPXP exam window are eligible to receive a discount per candidate.

### Discounted Fee Structure

5-9 candidates	\$450/candidate (\$25 discount per candidate)
10 or more candidates	\$425/candidate (\$50 discount per candidate)

### Required Steps to Receive the Multi-Candidate Discount

1. Prior to completing individual candidate applications online, an organization representative should contact Patient Experience Institute (PXI) to request a multi-candidate invoice payment. The email to use is: [info@pxinstitute.org](mailto:info@pxinstitute.org)
2. After receiving invoice approval, organization representative is asked to provide a master list of candidates who will be applying to PXI. The list should include full name, organization and email address.
3. Candidates must complete individual CPXP exam applications in the PXI application system portal for review and decision on acceptance to sit for the exam. You can begin the application process via this link: <https://www.highmarksce.com/pxi/>.
  - a. **Please note:** If a candidate is not accepted to sit for the exam, organizations will only be invoiced for that individual's non-refundable application fee (\$100)

### Multi-Candidate Discount Guidelines

- All discounted candidates must apply and sit for the same exam window.
- All candidates must be invoiced directly from PXI on one invoice.
- Candidates who choose to change exam windows after applications have been invoiced will be charged \$50 in addition to the other specified change fees to reflect the forfeiture of the candidate discount.
- Multi-candidate discounts do not apply to re-examination fees.

If you have questions regarding this discount policy, or would like to discuss how your organization can support team member development, please contact us at [info@pxinstitute.org](mailto:info@pxinstitute.org)